2020-2021

Nursing Applications Walkthrough
Overview

- How to prepare for applications
- Different Application Types
- NursingCAS Walkthrough
- Applying to the college or university first
- Website Applications
How to prepare for applications
### Examples of Georgia Nursing Schools

<table>
<thead>
<tr>
<th>University</th>
<th>University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albany State University</td>
<td>Kennesaw State University</td>
</tr>
<tr>
<td>Brenau University</td>
<td>LaGrange College</td>
</tr>
<tr>
<td>Clayton State University</td>
<td>Medical College of Georgia (Augusta)</td>
</tr>
<tr>
<td>Columbus State</td>
<td>Mercer University</td>
</tr>
<tr>
<td>Emory University</td>
<td>Middle Georgia State College</td>
</tr>
<tr>
<td>Georgia College and State University</td>
<td>North Georgia College and State University</td>
</tr>
<tr>
<td>Georgia Southern University (Armstrong Campus)</td>
<td>Piedmont College</td>
</tr>
<tr>
<td>Georgia Southwestern State University</td>
<td>University of West Georgia (Tanner Health System School of Nursing)</td>
</tr>
<tr>
<td>Georgia State University</td>
<td>Valdosta State University</td>
</tr>
</tbody>
</table>
Are most of your prerequisites complete?

- Anatomy & Physiology I and II
  - CBIO 2200/L & CBIO 2210/L
- Microbiology
  - MIBO 2500/L
- Statistics
  - STAT 2000 or BIOS 2010
- Pre-Calculus
  - MATH 1113
- Lifespan Development
  - HDFS 2200

One science sequence
- BIOL 1103/L & BIOL 1104/L
- BIOL 1107/L & BIOL 1108/L
- CHEM 1211/L & CHEM 1212/L

Suggested classes:
- Nutrition
  - FDNS 2100
- Psychology
  - PSYC 1101 or PSYC 3230
Have you taken your exams?

- TEAS: 75% or above
- HESI: 75% or above
- GRE: 300 combined or above and 4.0 or above on analytical
Get organized

- Is your resume up to date?
- Do you have your shadowing and volunteering experiences organized?
- If you have a certification or license, do you have copies made to upload?
- Have you confirmed your evaluators to write you letters of recommendation?
- Print your unofficial transcript
Different Application Types

- NursingCAS
- Apply directly through program website
- You may need to apply to the university first
- Be familiar with what process your programs use
NursingCAS
NursingCAS

- https://nursingcas.org/
- Centralized Application System
- Provides a portal for applications
- You complete 1 application to be distributed to multiple programs
- GA Programs: Augusta and Chamberlain
Fees

- **BSN/ABSN**: $55 for first program, $40 for additional
- **MSN/DNP**: $75 for first program, $45 for additional
  - Fee Assistance Waiver
Fee Assistance Waiver

Fee Waiver Form

Submit your fee waiver request before you e-submit your application. Fee waivers cannot be awarded or applied to applications after e-submission.

What is a fee waiver?

A fee waiver is an application fee discount granted to applicants who apply for the waiver and who meet the specific requirements described in the NursingCAS instructions. The amount of the fee waiver may cover some or all of your program application fees.

How do I get a fee waiver?

There are a limited number of fee waivers available in each application cycle, and they are awarded on a first-come, first-served basis. For more information about how to qualify for a fee waiver, see the NursingCAS instructions and FAQ.

How will I know if I’ve been awarded a fee waiver?

When a decision is made on your fee waiver application, NursingCAS will notify you through your application, and will also send you an email. It is very important that you not e-submit your application until you receive your fee waiver decision. All fee waiver decisions are final.

How do I use my fee waiver?
- Select the semester
- Create your account
Add Programs

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time.

<table>
<thead>
<tr>
<th>Add</th>
<th>Program Name</th>
<th>Start Term</th>
<th>Start Year</th>
<th>Delivery</th>
<th>City</th>
<th>State</th>
<th>Degree Type</th>
<th>Graduate Level Track</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>AUGUSTA UNIVERSITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>BSN/BS (for Non-Nurses)</td>
<td>Not Applicable</td>
<td>12/18/2020</td>
</tr>
<tr>
<td>+</td>
<td>Accelerated Bachelor of Science in Nursing</td>
<td>Summer</td>
<td>2021</td>
<td>On Campus</td>
<td>Augusta</td>
<td>GA</td>
<td>BSN/BS (for Non-Nurses)</td>
<td>Not Applicable</td>
<td>12/18/2020</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Science in Nursing, Augusta or Athens, GA</td>
<td>Fall</td>
<td>2021</td>
<td>On Campus</td>
<td>Augusta</td>
<td>GA</td>
<td>BSN/BS (for Non-Nurses)</td>
<td>Not Applicable</td>
<td>02/15/2020</td>
</tr>
</tbody>
</table>
Release Statement

You must review and respond to the following release statements to submit your application. Once you submit your application, your responses cannot be edited. Review these instructions and the content of the statements carefully. It's your responsibility to read and understand these statements before responding to them. Click here for more information.

** Indicates required field

NursingCAS Release Statement

* I certify, as required in the application, that I have read and understand all application instructions, including the provisions which note that I am responsible for monitoring and ensuring the progress of my application. I certify that I have read and will abide by all program-specific instructions for my designated nursing programs. I certify that all the information and statements I have provided in this application are current, correct, and complete to the best of my knowledge. I certify that the information on my application represents my own work. I understand that withholding information requested on the NursingCAS application, or giving false information, may be grounds for a program participating in NursingCAS to withdraw my application from admissions consideration, denial of admissions, or expulsion from the institution after I have been admitted. I give permission to NursingCAS to release any information related to my nursing application to my designated programs and authorize the use of such information for research and statistical reports as described in the nursing privacy policy. I acknowledge and agree that my sole remedy in the event of any proven errors or omissions related to the handling or processing of my application by NursingCAS is to obtain a refund of my application fee, indicated above.

Indicate your understanding and acceptance of the terms described above by checking this box.

Advisor Release

* By selecting Yes, you authorize NursingCAS to release parts of your NursingCAS application and application status to pre-health advisors and advisory committees at schools you previously attended. Your advisor can then better assist you throughout the admissions process. Once you submit your application, you cannot edit this response.

Yes  No

Save and Continue
My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

Welcome back to the NursingCAS application (save this email!)

View My Notifications

Academic History

0/4 Sections Completed

High School Attended

Colleges Attended

Transcript Entry

Standardized Tests
High School Attended

Enter the high school that you graduated and received a high school diploma from. Click here for more information.

If required by your programs, request a transcript by using the Transcript Request Form. Review your program's transcript submission requirements, as some programs prefer the transcript be uploaded under Program Materials and others prefer it be mailed to their institution.

Once you submit your application, you cannot add or delete previously entered high schools, but you can edit them.

Add Your High School

Add Your High School

Enter details from the high school where you received your degree below:

- What high school did you attend?
  - Cedar Shoals High School

- City
  - Athens

- State
  - Georgia

- Did you graduate from this high school?
  - Yes
  - No

- When did you graduate?
  - May 2016
What college or university did you attend?

UNIVERSITY OF GEORGIA

Did you obtain or are you planning to obtain a degree from this college or university?

- Yes
- No

What type of term system does this college or university use?

- Quarter
- Semester
- Trimester

Are you still attending this college or university?

- Yes
- No

When did you attend this college or university?

Select the first and last terms you attended this institution, regardless of gaps in attendance.

First Semester

Colleges Attended

Add a College or University

Report all institutions attended. Once you submit your application, you cannot edit previously entered colleges and universities, but you can add colleges and universities.

What college or university did you attend?

UNIVERSITY OF GEORGIA

Did you obtain or are you planning to obtain a degree from this college or university?

- Yes
- No

Degree Info

- Degree Awarded
- Degree in Progress

Check if you were a double major

Add another Degree
Order Your Official Transcript

University Of Georgia

Option 1: Order an Electronic Transcript

First, confirm with your school that they participate in one of the following e-transcript services. Then select their preferred service to order your transcript. If you cannot find your school in these services, please use Option 2 to order a paper transcript.

Option 2: Order a Mailed Paper Transcript

- Credentials Solutions
- National Student Clearinghouse
- parchment

I Will Do This Later  |  I Ordered My Transcript

Add a College or University
Professional Transcript Entry

What is this?

- Save time completing your application by having us enter coursework on your behalf.

How long does it take?

- Professional Transcript Entry will begin as soon as you submit your application and we receive all of your official transcripts. After you submit your application and we receive all of your official transcripts, please allow up to ten business days for us to complete your order.

Why should I use it?

- Entering coursework from multiple institutions can be a time-consuming and error-prone task.
- Professional Transcript Entry frees you to focus on more strategic tasks, like writing your essay or gathering letters of recommendation.
- Professional Transcript Entry also improves the accuracy of coursework entry, so you can avoid any processing delays.
- And don’t worry, you’ll be able to approve all entries before they’re finalized.

How much does it cost?

- It’s just $60 for up to 3 transcripts, $95 for 4-6 transcripts, or $145 for 7 or more transcripts.

To complete this section accurately:

- Report all courses on your transcripts. Be sure to include courses from which you withdrew, repeated courses, ungraded labs, test credits, gym courses, orientations, or other non-graded courses.
- Use official copies of your transcripts. List your courses under the correct term, year, and class level. Department prefixes and course numbers must precisely match those on your transcripts.
- Enter courses under the institution where you originally took the course, exactly as they appear on the original school’s transcript.

Click here for more information.

Once you submit your application, you cannot edit previously entered coursework. You can add new coursework and update courses and terms listed as In Progress/Planned.
program chooses to collect prerequisites, you will be prompted to identify prerequisites for each program within the Program Materials section of the application.

UNIVERSITY OF GEORGIA Transcript
Fall August 2017 - Fall August 2020

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>SUBJECT</th>
<th>CREDITS</th>
<th>GRADE</th>
<th>CAS GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1107</td>
<td>Intro to Biology</td>
<td>Biology</td>
<td>3</td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>BIOL 1107L</td>
<td>Intro to Biology Lab</td>
<td>Biology</td>
<td>1</td>
<td>A</td>
<td>A</td>
</tr>
</tbody>
</table>

e.g., BIO 101 e.g., Introduction to Biology

Enter your courses first. For any courses you took that fall outside of the typical academic statuses, choose Freshman. After you enter all courses, you will start Transcript Review where you will be asked to identify courses that are Repeated, Advanced Placement, Other Tests, Honors, and Study Abroad.
Welcome to Transcript Review.

Your transcripts will be reviewed by a quality assurance team. It is important that you have entered your coursework exactly as it appears on your transcripts. If there are inaccuracies, your application will be sent back to you, and this will result in delays in submitting your application. Check your work now if you are unsure.

When you are ready, continue with Transcript Review to finalize this section of your application. You will be asked to identify additional attributes about your coursework, so keep your transcripts handy.

Great. Let's Get Started.
Did you receive credit for any Advanced Placement exams?

If you have any course credits fulfilled by Advanced Placement exams and clearly marked as Advanced Placement on your transcript, then you should select "Yes" below.

- [ ] Yes
- [ ] No

Select Your Advanced Placement Credit Courses Below

Identify course credits fulfilled by Advanced Placement exams. Select courses only clearly marked as Advanced Placement on your transcript. If you identify courses as Advanced Placement that do not match the transcript, your selection will be modified during the verification process.

You will be identifying other types of test credits (if applicable) as your next step, so please select Advanced Placement credits only.

0 COURSES SELECTED

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>SUBJECT</th>
<th>CREDITS</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCKL 1101</td>
<td>Intro to Biology</td>
<td>Biology</td>
<td>3.00</td>
<td>A</td>
</tr>
<tr>
<td>BCKL 1102</td>
<td>Intro to Biology</td>
<td>Biology</td>
<td>1.00</td>
<td>A-</td>
</tr>
<tr>
<td>ENGL 1101</td>
<td>English</td>
<td>English</td>
<td>3.00</td>
<td>B</td>
</tr>
</tbody>
</table>

I Am Not Adding Any Advanced Placement Courses

I am Done, Continue
Transcript Entry

Did you take any courses while studying abroad?

If any of the courses you entered in your transcripts are studied abroad, then you should select "Yes" below.

- [ ] Yes
- [ ] No

Continue
Standardized Tests

You can self-report your standardized test scores or report tests you plan to take in this section. Some of the programs you apply to may require you to report certain test scores; be sure to check with your programs to ensure you’re completing all requirements. Click here for more information.

Once you submit your application, you cannot edit previously entered tests. You can add new tests and update planned tests.

Note that self-reporting your scores isn’t the same as providing official scores to your programs. If your programs require official test scores, see Sending Official Test Scores for more information.

- **GRE tests**: check your program requirements to learn if they require you to submit official GRE scores, and if those must be submitted to the institution or NursingCAS. You can view programs that use NursingCAS to process official GRE scores here.
- **TOEFL tests**: you can report your official TOEFL scores to NursingCAS using code #B506.

I Am Not Adding Any Standardized Tests
Enter any relevant professional or academic achievements in several categories, or types, in this section. Click here to review the definitions, consider the achievement you earned, and choose the category that you think best fits.

Once you submit your application, you cannot edit previously entered achievements, but you can add new achievements.
Experiences

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more experiences, but you will not be able to update or delete completed experiences. Refer to the Checklist on the program materials section of the application to determine if experiences are required for your program application.

Enter your professional experiences in several categories, or types, in this section. Click here to review the definitions, consider the duties you performed, and choose the category that you think best fits the experience.

Add an Experience

I Am Not Adding Any Experiences

Licence and Certifications

Add Your Licence and Certifications

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more Licence and Certifications, but you will not be able to update or delete.

Type

Licence
Certification

Save & Continue
Review your program selections here, check on status of individual program tasks, and pay for your program selections.

Once your application is submitted, no changes or refunds can be made.

Applications Ready for Submission: 0
Total Fee(s): $55.00

Sort By: Deadline

Augusta University
Bachelor of Science in Nursing-Augusta or Athens, GA
Term: Fall
Deadline: 02/15/2020

Submit
My Programs

<table>
<thead>
<tr>
<th>Bachelor of Science in Nursing-Augusta or Athens, GA</th>
<th>Application Status</th>
<th>Download Application (PDF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Augusta University</td>
<td>In Progress</td>
<td></td>
</tr>
</tbody>
</table>
NursingCAS Resources

Customer Service:
https://nursingcas.org/contact/

Applicant Help Center:
https://help.liaisonedu.com/NursingCAS_Applicant_Help_Center

Tips and Tricks:
https://nursingcas.org/5-tips-to-ensure-a-successful-application/
Applying to Universities First
Programs that require you to apply to the university first:

- Albany State University
- Clayton State University
- Columbus State University
- Georgia College and State University
- Georgia Southern
- University of West Georgia
- Valdosta
- Georgia Southwestern State University
- Georgia State University
- Kennesaw State University
- Lagrange College
- University of North Georgia
- Piedmont
How to Apply

Which application do I need to complete?

Transfer? New Undergraduate Student?
Applying Directly to Programs
Applying directly to the program

Examples of Programs:
- Emory
- Mercer
- Middle College of Georgia

Instructions
- Go to program website, click apply
- Create account
- Complete application
- Exam scores, letters of recommendation, essays, etc.
Application Tips:

- Research early and be organized
- Create a calendar with your application dates
- Apply EARLY
- Send transcripts early
- Have a backup plan
Questions?