



CASAA Walkthrough

2026-2027

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Do Your Own Research

- ▶ This presentation is meant to serve as a resource during this application cycle. It does **NOT** cover all aspects of the application, so you must do your own research!
- ▶ Review the [CASAA Application Instructions](#) for more detailed information.

CASAA Contact Info:

Phone: 617-612-2077

Email: casainfo@liaisoncas.com

Helpful Application Tips

- Follow a transcript to enter your courses.
- Do not wait for CASAA to receive all materials before submitting your application.
- Complete the "Colleges Attended" section of the application first.
- CASAA cannot post transcripts to your application until this step is done.
- Consistently check status of your transcripts, references, test scores, and any forms.
- Arrange for all materials to arrive by the deadline.
- Check your email daily for important messages from CASAA and programs.
- Review your application for accuracy before submitting.

Before Starting the CASAA Application

- ▶ Research the programs you wish to apply to.

Pay special attention to:

- Cycle dates and deadline requirements. In some instances, the individual program's deadline may differ from the application's cycle dates.
- Application fees. Some programs may have a supplemental fee; contact your programs to learn if they require this and how to pay it.
- Evaluation requirements.
- Minimum requirements, such as grades, test scores, etc.

A Note about Etiquette

- ▶ CASAA expects all applicants to exhibit professionalism when contacting customer service. Applicants must identify themselves properly and honestly, as information cannot be provided to parents, spouses, family members, or friends. Misrepresentation of identity and/or dishonest, threatening, or offensive communication will not be tolerated.

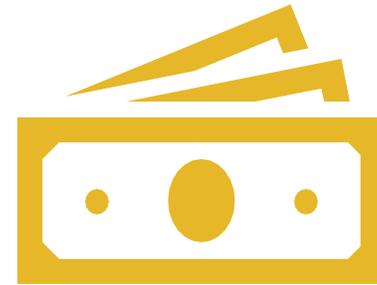
CASAA Background Checks

- ▶ Background checks vary widely from program to program. Some programs require applicant background checks prior to acceptance, while others require these checks as a condition of matriculation. For questions about background checks – including when in the application process this must be completed – contact each of your programs directly. Background checks reflect all prior convictions, guilty pleas, city ordinance citations (such as public intoxication), illegal possession(s) including possession of alcohol under the legal age, payments of fines (including those for traffic violations), and in some cases, prior records thought to have been expunged. Note that in some states, common traffic violations can be considered misdemeanors.

CASAA Fees



\$165 fee to apply to one program



\$55 fee for each additional program

CASAA Waivers

Fee Assistance Program

Beginning at the start of the cycle, a limited number of fee waivers are provided to qualified applicants on a first-come, first-served basis. Each fee waiver covers only the initial application fee, so if you wish to apply to additional programs, you are responsible for the remaining balance. If you received a fee waiver during a previous cycle, you may still apply for another in the next cycle.

You may request a fee waiver as soon as you create an application, but keep in mind that fee waiver funds can be quickly depleted. Contact customer service at [617-612-2077](tel:617-612-2077) before you submit a fee waiver request to determine if waivers are still available.

Click [HERE](#) for more information.

DATES



CASAA CYCLE:
MARCH
10, 2026 –
February 26,
2027



BE AWARE OF
PROGRAM DATES
WHICH OFTEN
DIFFER FROM THE
CASAA CYCLE



MANY PROGRAMS
LIKE EMORY HAVE A
SUPPLEMENTAL
APPLICATION
PROCESS



BE AWARE OF
EARLY DECISION
DATES FOR
YOUR
PROGRAMS

CASAA Timeline

Click [HERE](#) for the CASAA Quick Start Guide

Presenter Notes
2023-04-19 13:42:59

This link takes you directly to the suggested timeline for CASAA. It can be helpful for getting organized and staying on task.



Re-Applying

- ▶ You can choose a fresh application
- ▶ You can choose to copy previous application data over
- ▶ Any new coursework will need to be updated and verified
- ▶ [Here](#) are instructions for re-applying





are not permitted to create more than 1
AA account per application cycle!
icate accounts will result in significant
assing delays and problems with application
rials! CASAA will delete duplicate
unts, including associated documents

AAAEP  ASSOCIATION OF
ANESTHESIOLOGIST ASSISTANT
EDUCATION PROGRAMS

Sign In

Email*

Password*

[FORGOT PASSWORD?](#)



[SIGN IN](#)

[New to CASAA?](#)

[CREATE ACCOUNT](#)

Account Creation

- ▶ Note: there is no cost for account creation; applicants are not charged until they select programs and submit their application.
When creating an account, You will be prompted to submit the following information: Name, Contact Information, Username, and Password, Agreement of Terms of Service

Add Programs

Your first task is to add at least one program.

Click the + sign on the far right

Programs Q Search ☰

Case Western Reserve University

Program Name	Level	Start Term	Start Year	City	State	Delivery	Deadline	CAAHEP ...	Actions
CWRU Master of Science in An...	Master of Science in...	Summer 1	2027	Cleveland / Houston /...	Multiple States	On-Campus	Oct 1, 2026, 11:59 PM...	Awarded CAAHEP...	+

Kansas City University

Program Name	Level	Start Term	Start Year	City	State	Delivery	Deadline	CAAHEP ...	Actions
Master of Health Sciences - An...	Masters	Spring	2027	Joplin	MO	On-Campus	Rolling	Awarded CAAHEP...	+

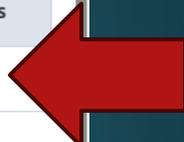
Northeast Ohio Medical University

Program Name	Level	Start Term	Start Year	City	State	Delivery	Deadline	CAAHEP ...	Actions
Master of Medical Science in A...	Master of Medical...	Spring	2027	Rootstown	OH	On-Campus	Aug 1, 2026, 11:59 PM...	Awarded CAAHEP...	+

Nova Southeastern University

Program Name	Level	Start Term	Start Year	City	State	Delivery	Deadline	CAAHEP ...	Actions
Anesthesiologist Assistant - De...	Master of Science in...	Winter	2027	Denver	CO	On-Campus	Oct 1, 2026, 11:59 PM...	Awarded CAAHEP...	✓

Chat CONTINUE





WHAT'S NEXT?

Remember to visit the Statuses section to learn which transcripts, letters of recommendation, and official test scores we received!

Have you added all the programs you want to apply to?

[ADD PROGRAMS](#)

Evaluations early. It can take some time for them to get

[EVALUATIONS](#)

STATUSES

- ACADEMIC RECORDS**
- EVALUATIONS**
- OFFICIAL TEST SCORES**

Application

CAS Status



Your application has not yet been submitted.

Personal Information

Release Statement

[Release Form](#)

[Personal Information](#)

[Contact Information](#)

[Relationship Information](#)

[Ethnicity](#)

[REFERENCES](#) ▾

Academic History



2/3 SECTIONS

[Colleges Attended](#)

[Transcript Entry](#)

[Standardized Tests](#)

Program Materials



0/1 PROGRAMS

▾ Anesthesiologist As
Nova Southeastern Unive

[Applications](#)

[Licenses](#)

[Achievements](#)

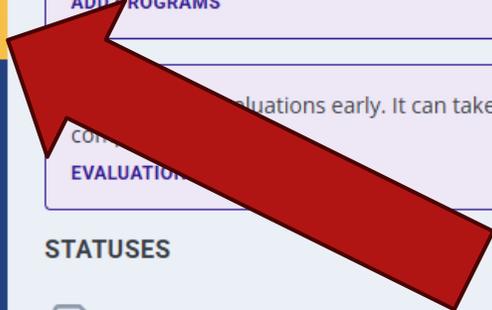
[Licenses and Certifications](#)

[Essay](#)

2/5 SECTIONS

Main Dashboard:
Familiarize yourself with
the various icons and
areas

Use the HOME button to
return here



Click [HERE](#) for Instructions

Personal Information

Personal Information

Other Information



0/9 SECTIONS

[Release Statement](#)

[Fee Waiver Form](#)

[Biographic Information](#)

[Contact Information](#)

[Citizenship Information](#)

[Race & Ethnicity](#)

[Family Information](#)

[Environmental Factors](#)

[Other Information](#)

[VIEW LESS](#) ^

Application Process



- NOTE: The Personal Information, Academic History, and Supporting Information sections contain data elements and questions common among participating programs. These sections are the centralized, common elements of the application.
- Each program may collect additional information for their application review process, found in the Program Materials Section.

Academic History



Colleges Attended



Transcript Entry

Standardized Tests



Colleges Attended

- Report all institutions attended, regardless of:
 - Their relevance to the programs you're applying to, and
 - Whether the coursework completed there was transferred to another institution.
- Report each Institution once
- Once you submit your application, you cannot edit previously entered colleges, but you can add new colleges.

TIP: If you dual-enrolled at UGA your first semester begins the semester of dual-enrollment; not when you came after graduation.

Click [HERE](#) for Instructions

Professional Transcript Entry Service (Optional)

- ▶ \$85 for 1-3 transcripts
- ▶ \$110 for 4-6 transcripts
- ▶ \$160 for 7+

Professional Transcript Entry

What is this?



Save time completing your application by having us enter coursework on your behalf.

How long does it take?



Professional Transcript Entry will begin as soon as you submit your application **and** we receive all of your official transcripts.

After you submit your application and we receive all of your official transcripts, please allow up to ten business days for us to complete your order.

Why should I use it?



Entering coursework from multiple institutions can be a time-consuming and error-prone task.



Professional Transcript Entry frees you to focus on more strategic tasks, like writing your essay or gathering letters of recommendation.



Professional Transcript Entry also improves the accuracy of coursework entry, so you can avoid any processing delays.



And don't worry, you'll be able to approve all entries before they're finalized.

Transcript Entry

- ▶ To complete this section accurately, review these guidelines. For more information, visit the [Applicant Help Center](#):

Report all courses on your transcripts. Be sure to include courses from which you withdrew, repeated courses, ungraded labs, test credits, gym courses, orientations, or other non-graded courses.

- ▶ Use official copies of your transcripts. List your courses under the correct term, year, and class level. Department prefixes and course numbers must precisely match those on your transcripts.
- ▶ Enter courses under the institution where you originally took the course, exactly as they appear on the original school's transcript. Keep in mind:
 - ▶ Dual enrollment courses (college courses taken during high school) are considered Freshman and should be listed under the college where you took them.
 - ▶ List transfer courses under the school where the credits were originally earned, not where the credits were transferred. If necessary, go back to the Colleges Attended section and add a school to enter the transfer credits for.
 - ▶ Enter grades exactly as they appear on your transcript, including any pluses or minuses. If your grades are listed as "BA," "CB," or "DC," you must list them as "AB," "BC," and "CD" for the system to recognize them. Grades that are listed as numbers (e.g., 93) will automatically convert to the equivalent CAS letter grade when you enter them. The exception is AP credit grade should be "CR" not "K" as shown on the UGA transcript.
 - ▶ Generally, study abroad coursework should be entered under the institution attended and marked as Study Abroad during Transcript Review. For more information, review the [Study Abroad or Overseas Transcripts](#) section of the Applicant Help Center.
- ▶ Once you submit your application, you cannot edit previously entered coursework, but you can add new coursework once your application is verified.

AP Scores & Dual Enrollment

- ▶ **Freshman-Senior:** Applies to all college- or university-level courses taken prior to your first bachelor's degree. In general, four-year students should list one year per designation and five-year students should list their last two years as senior. If you are taking courses year-round, rise to the next level in fall semester, not when your credit hours designate. Non-traditional students should label their terms as evenly as possible in chronological order.
- ▶ **Dual enrollment** courses (college courses taken during high school) are considered freshmen and should be listed under the college where you took them. Do **not** report these courses again as transfer credits at your undergraduate institution.
- ▶ **Test Credits:** You can only list test credits if they were awarded by one of the schools you attended and they appear on your transcript. Test credit types include Advanced Placement (AP), International Baccalaureate (IB), CLEP, DANTE, Regents, and courses you "tested out of" at college or university. List these credits under your first term at the school that awarded you the credit and enter "CR" as the grade. If no course prefix or number appears on the transcript, enter "N/A" for Not Applicable.
- ▶ Be sure to designate these test credits appropriately in the Transcript Review section (below).

Transcript Entry

Transcript Review

Welcome to Transcript Review.

Your transcripts will be reviewed by a quality assurance team. It is important that you have entered your coursework exactly as it appears on your transcripts. If there are inaccuracies, your application will be sent back to you, and this will result in delays in submitting your application. Check your work now if you are unsure.

When you are ready, continue with Transcript Review to finalize this section of your application. You will be asked to identify additional attributes about your coursework, so keep your transcripts handy.

Great. Let's Get Started.



Transcript Review

Did you take any Lab Courses?

Select "Yes" if you took science courses that were Lab Only or Lecture with Lab.

Yes No

Continue



Select your Lab Courses

Indicate if each science course was Lab Only or Lecture with Lab.

Only lab-eligible coursework is shown.

0 COURSES SELECTED

I am Done, Continue

UNIVERSITY OF GEORGIA Transcript

0

I Am Not Adding Any Lab Courses

Fall 2018

LAB ONLY	LECTURE WITH LAB	COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE
<input type="checkbox"/>	<input type="checkbox"/>	BIOL 1107	Introducti	Biology	3.00	91
<input type="checkbox"/>	<input type="checkbox"/>	BIOL 1107	Biology Lal	Biology	1.00	87

Transcript Entry Review

Transcript Review

Transcript Review

Did you repeat any classes?

If you had to repeat any of the courses you entered in your transcripts, then you should select "Yes" below.

Yes No

Continue

Transcript Review

Did you receive credit for any Advanced Placement exams?

If you have any course credits fulfilled by Advanced Placement exams and clearly marked as Advanced Placement on your transcript, then you should select "Yes" below.

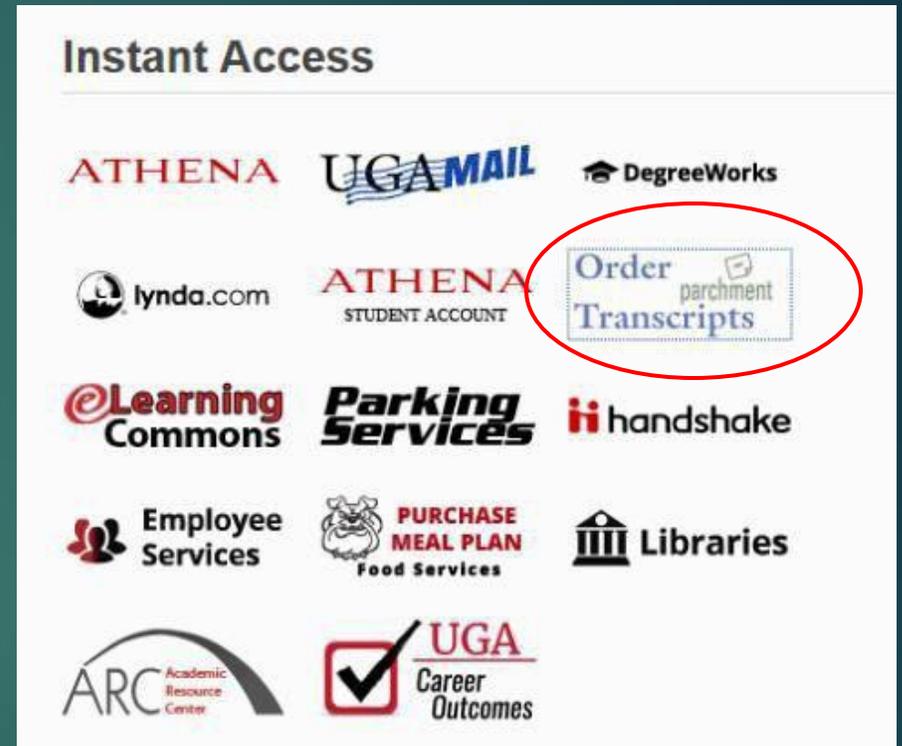
Yes No

Continue

A course is considered repeated if you enrolled in the same course at the same college or university.

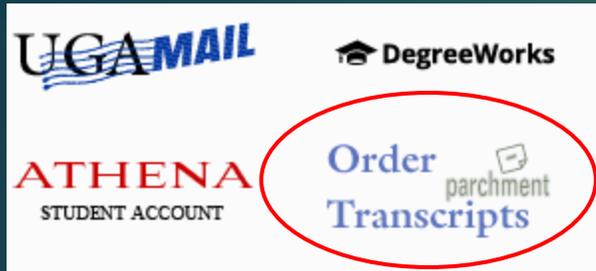
Order Your Transcripts

- ▶ You need an OFFICIAL transcript from EVERY school you have attended
- ▶ It can take 4-6 weeks for your transcripts to arrive
- ▶ Order them as soon as you create your CASAA account, so you do not delay verification
- ▶ Wait until grades are in for spring semester before ordering your UGA transcript.
- ▶ UGA uses Parchment

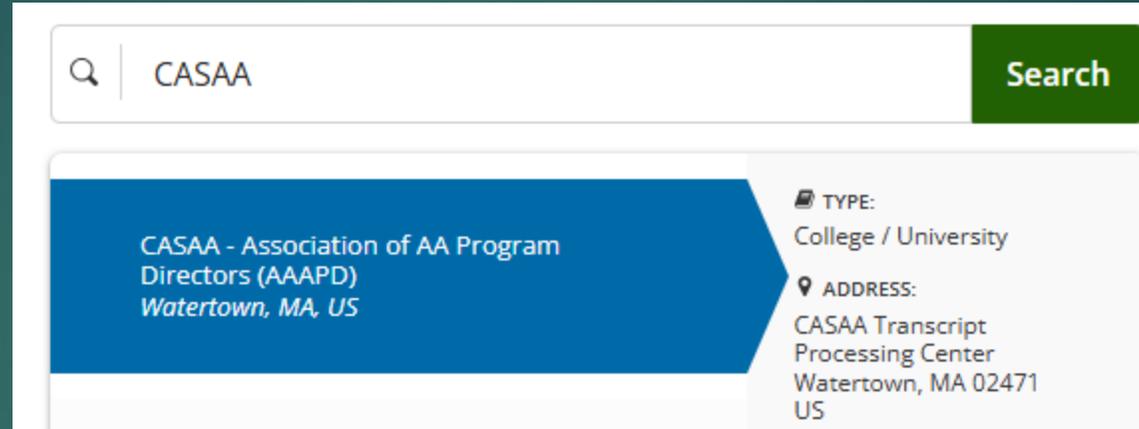


Be sure to follow the procedure! See next 2 slides!

How to Order Transcripts



Launch Parchment from MyUGA; select Electronic Transcript



Search for CASAA and select

FROM University of Georgia Athens, GA
TO CASAA - Association of AA Program Directors (AAPD)
Delivery Method: Electronic
Credential Fee: \$8.00
Sales Tax: To Be Calculated
Item Total: \$8.00
* Please enter SCHOOL'S UNIQUE TRANSCRIPT barcode ID

Pause here and in a new tab sign into CASAA, where you will be copying the code to paste in this box.

How to Order Transcripts (cont'd)

Colleges Attended

Report all institutions attended, regardless of:

- Their relevance to the programs you're applying to, and
- Whether the coursework completed there was transferred to your current institution.

Also, report each institution only once, regardless of the number of semesters attended.

Once you submit your application, you cannot edit previously entered information.

VIEW LESS

* Indicates required field

University Of Georgia
GA, United States

Bachelor of Science, Biology • In-Progress
Fall 2023 • Skill Attending

You've indicated you're done adding colleges attended
ADD ANOTHER

Now that you've entered your transcript information for this institution, it's time to select the type of transcripts you want to request. You can select one or more institutions in the Academic Records section.

ACADEMIC RECORDS

1. In this blue box, click **ACADEMIC RECORDS**

UNIVERSITY OF GEORGIA

OFFICIAL TRANSCRIPT

Does UNIVERSITY OF GEORGIA offer transcripts through an electronic transcript service? If you're not sure, check the website of the registrar's office.

Yes
 No

Which electronic transcript service do you want to use?

National Student Clearinghouse

parchment

3. UGA uses Parchment electronic transcript service

AAAEP ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS

Lise Kalla
CAS ID: 3456466356

WHAT'S NEXT?

Remember to visit the Statuses section to learn which transcripts, letters of recommendation, and official test scores we received!

Have you added all the programs you want to apply to?
ADD PROGRAMS

Request your evaluations early. It can take some time for them to get completed.
EVALUATIONS

STATUSES

ACADEMIC RECORDS

EVALUATIONS

Academic Records

Your program requests or requires academic records (i.e. transcripts, foreign evaluations) for admission to your institution. You must request these records from the institution you are applying to.

Read the transcript request information.
VIEW LESS

Official Transcripts

Official transcripts are your institution's certified statement of your academic record. You can request an official transcript electronically or through your institution's Registrar's Office.

University Of Georgia
GA, United States

ORDER

2. Click **ORDER**

4. Copy the Transcript ID and return to the Parchment order page (slide #27) to paste in that box. Do NOT visit Parchment from CASAA.

STEP 4

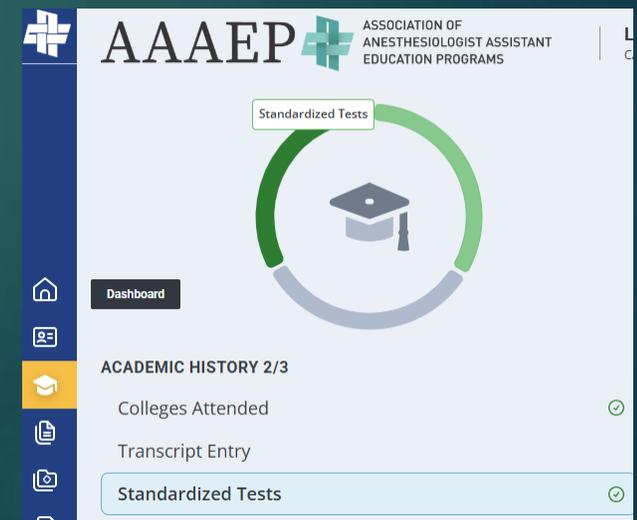
Include the **UNIVERSITY OF GEORGIA** Transcript ID number below, which is unique to this institution only. If you do not include the specific ID, your transcript may experience processing delays.

3456466356-244...-Z-X

COPY

Standardized Tests (GRE or MCAT)

- ▶ Self-Reported Test Scores
 - ▶ You can enter the scores of tests you have taken, and add a planned test
 - ▶ Click [HERE](#) for instructions
- ▶ Sending Official Test Scores to CASAA
 - ▶ Note that self-reporting your scores is not the same as providing official scores to your programs. If your programs require official test scores, see [Sending Official Test Scores](#) for more information.



The screenshot displays the AAAEP (Association of Anesthesiologist Assistant Education Programs) website dashboard. The header includes the AAAEP logo and the text "ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS". The main content area features a circular progress indicator for "Standardized Tests" with a graduation cap icon in the center. Below this, a sidebar menu on the left contains icons for "Dashboard", "ACADEMIC HISTORY 2/3", and other sections. The "ACADEMIC HISTORY 2/3" section is expanded, showing a list of items: "Colleges Attended", "Transcript Entry", and "Standardized Tests", each with a circular status indicator to its right.

Supporting Information

Supporting Information 2/5

Evaluations

Experiences

Achievements ✓

Licenses and Certifications ✓

Essay

Evaluations

TIP: Compose a message ahead of time that you can paste and edit for each evaluator. Limit 500 characters, spaces included.

Click [HERE](#) for instructions

The screenshot shows the AAAEP user interface. At the top left is the AAAEP logo and the text "ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS". The user's name "Lise Kalla" and CAS ID "3456466356" are displayed. The main content area is titled "Evaluations" and contains the following text: "In this section, you can send requests for evaluations. Evaluations (sometimes called Letters of Evaluation, Letters of Recommendation, or Letters of Support) are submitted by the evaluators themselves via **Liaison Letters**, our recommender portal; they cannot be completed on behalf of the evaluator. Visit the [Applicant Help Center](#) for more information." Below this, it states: "You can edit and delete requests that are in Requested or Accepted status. Once a request is Completed, you cannot edit or delete it." A note follows: "Note that three evaluations must be completed before you can move into the Complete and Verified status. Visit the [Your CASAA Application](#) for additional requirements." There is a "VIEW LESS" link and a legend: "* Indicates required field". At the bottom, it shows "CASAA 3 required • 3 allowed • 3 remaining". On the left side, there is a navigation menu with "Evaluations" selected, and other options like "Experiences" and "Achievements". A large teal circle is overlaid on the right side of the screenshot.

Click on + sign to add a letter



Evaluations TIPS

- ▶ You can edit and delete requests that are in Requested or Accepted status. Once a request is Completed, you cannot make any changes regardless of whether you've submitted your application or not.
- ▶ Once you choose your evaluators, be sure to inform them about the process and that they will be completing the evaluation electronically. We recommend getting their preferred email address and asking that they monitor that inbox for your evaluation request (which will come from support@casaa.myliaison.com), including any junk or spam folders.
- ▶ Select YES to waive your right of access to evaluations!
- ▶ Check the status of your evaluations on the home page

The screenshot shows the AAAEP (Association of Anesthesiologist Assistant Education Programs) website dashboard. The header includes the AAAEP logo and the text "ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS". A navigation sidebar on the left contains icons for home, profile, graduation, documents, folder, gear, and a grid. The main content area is titled "WHAT'S NEXT?" and contains three informational boxes:

- A light blue box: "Remember to visit the Statuses section to learn which transcripts, letters of recommendation, and official test scores we received!"
- A light purple box: "Have you added all the programs you want to apply to? **ADD PROGRAMS**"
- A light purple box: "Request your evaluations early. It can take some time for them to get completed. **EVALUATIONS**"

Below these boxes is a "STATUSES" section with a list of items:

- ACADEMIC RECORDS** (with a gear icon and a right arrow)
- EVALUATIONS** (with an envelope icon and a right arrow)
- OFFICIAL TEST SCORES** (with a checkmark icon and a right arrow)

Experiences

The screenshot displays the AAAEP (Association of Anesthesiologist Assistant Education Programs) user interface. At the top left is the AAAEP logo, and to its right is the text "ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS". On the far right, the name "Lise" and "CAS ID" are partially visible. A central graphic features a document icon within a circular progress indicator, with a callout box labeled "Achievements". Below this, the heading "SUPPORTING INFORMATION 2/5" is shown. A vertical sidebar on the left contains icons for Home, Profile, Education, Experiences (highlighted in orange), Documents, Licenses, and Essay. The main content area lists the following items:

- Evaluations
- Experiences** (highlighted in a light blue bar)
- Achievements (with a green checkmark)
- Licenses and Certifications (with a green checkmark)
- Essay

Experiences

Add Experiences

Click [HERE](#) for experience type definitions

Experience Type*

Is it a current experience?*

- Yes
 No

If you plan to add hours to this experience, check Yes

Click [HERE](#) to see workshop slides on Experience Descriptions

Type of Recognition*

- Compensated
 Received Academic Credits
 Volunteer

Check as many boxes as apply

STATUS

- Full Time: 30-40 hours per week commitment (full-time student, full-time job post-grad)
- Part Time: commitment regular but less than 30 hours/week (most experiences)
- Temporary: has a set end date (summer camp, service week)
- Per-Diem: arranged day-by-day (drop-in service, shadowing)

Achievements

Click [HERE](#) for instructions

TIPS:

- For repeat achievements (ex: Dean's List), enter only once and mention the other dates in the description
- Paste the honor/award description from its website.



The screenshot displays the AAAEP (Association of Anesthesiologist Assistant Education Programs) website. The header includes the AAAEP logo and the text "ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS". A user is logged in as "Lise" with a "CAS ID". The main content area features a large circular graphic with a document icon and the word "Achievements" in a green box. Below this, a section titled "SUPPORTING INFORMATION 2/5" lists several categories: Evaluations, Experiences, Achievements (highlighted in light blue with a green checkmark), Licenses and Certifications (with a green checkmark), and Essay.

AAAEP ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS Lise CAS ID

Achievements

SUPPORTING INFORMATION 2/5

- Evaluations
- Experiences
- Achievements** ✓
- Licenses and Certifications ✓
- Essay

Licenses and Certifications

Click [HERE](#) for instructions

TIP: A license is a formal verification from a state government agency confirming that you are a professional in a specific healthcare occupation.

Certification usually demonstrates excellence in a specific skill as determined by a body that sets professional standards.



The screenshot shows the AAAEP (Association of Anesthesiologist Assistant Education Programs) website profile page. The header includes the AAAEP logo and the text "ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS". A user profile section shows the name "Lise" and "CAS ID". The main content area features a circular icon with a document symbol. Below this, the "SUPPORTING INFORMATION 2/5" section lists several categories: Evaluations, Experiences, Achievements (with a green checkmark), Licenses and Certifications (with a green checkmark and highlighted in light blue), and Essay.

AAAEP ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS

Lise
CAS ID

SUPPORTING INFORMATION 2/5

- Evaluations
- Experiences
- Achievements ✓
- Licenses and Certifications ✓
- Essay

Essay (Personal Statement)

Click [HERE](#) for instructions

PROMPT: Write a brief statement explaining your motivation for selecting a career in healthcare and specifically why you are interested in becoming an anesthesiologist assistant. Describe how your personal and professional background will help you achieve your career goals and eminently suit you for this profession.

TIPS:

- 4500 characters (including spaces)
- Compose your essay on a document with spell- and grammar-check on.
- Click [HERE](#) for personal statement resources.



The screenshot shows the AAAEP (Association of Anesthesiologist Assistant Education Programs) website. The header includes the AAAEP logo and the text "ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS". A navigation menu on the left contains icons for Home, Profile, Education, Essay (highlighted), Documents, and Settings. The main content area features a circular graphic with a document icon and the word "Essay". Below this, a section titled "SUPPORTING INFORMATION 2/5" lists several categories: Evaluations, Experiences, Achievements (with a green checkmark), Licenses and Certifications (with a green checkmark), and Essay (highlighted in a light blue box).

Add a Program

AAAEP ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS

Filters

Available

PROGRAMS

- Available Programs
- Future Programs
- Past Programs

CAAHEP ACCREDITATION STATUS

- Awarded CAAHEP Accreditation
- Seeking CAAHEP Accreditation

SCHOOL

Search

- Case Western Reserve University
- Emory University
- Indiana University School of Medicine
- Kansas City University

University of Missouri, Kansas City

Program Name	Level	Start Term	Start Year	City	State	Delivery	Deadline	CAAHEP ...	Actions
MS in Anesthesia Program	Masters	Spring	2027	Kansas City	MO	On-Campus	Jun 1, 2026, 11:59 PM...	Awarded CAAHEP...	+

Filter programs by availability, accreditation

Click here to view programs

Click on program name for details

Click + to add the program

Program Materials

Program Materials



0/2 PROGRAMS

- ▲ **Anesthesiologist Assistant - Denver** 0/3
Nova Southeastern University
 - [Details](#)
 - [Program Questions](#)
 - [Documents](#)
 - [Prerequisites](#)
- ▼ **MS in Anesthesia Program** 0/2
University of Missouri, Kansas City

Dashboard on the home page

Program materials vary but be sure to answer questions, upload documents, and match prerequisites to your transcript!

Compose more lengthy responses on a document with spelling and grammar checks enabled!

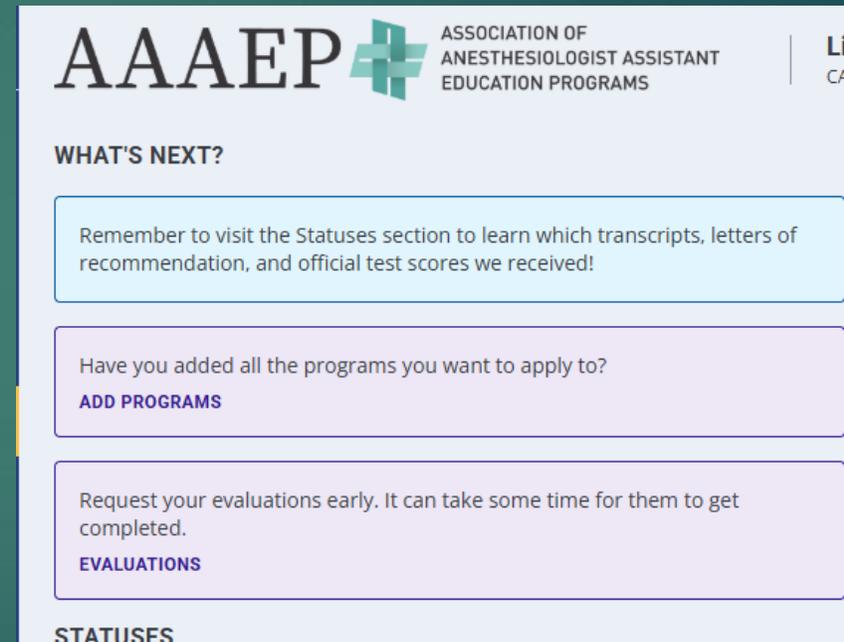
RESUME TIP: Organize around EXPERIENCES and ACHIEVEMENTS

Submit Application

- ▶ You can make limited changes once you submit
- ▶ You can submit before receiving your transcripts and evaluations
- ▶ Do not wait until the last minute
- ▶ You must submit payment

Click [HERE](#) for instructions

A SUBMIT button will appear in the WHAT'S NEXT SECTION



AAAEP  ASSOCIATION OF ANESTHESIOLOGIST ASSISTANT EDUCATION PROGRAMS | Lis
CAS

WHAT'S NEXT?

Remember to visit the Statuses section to learn which transcripts, letters of recommendation, and official test scores we received!

Have you added all the programs you want to apply to?
[ADD PROGRAMS](#)

Request your evaluations early. It can take some time for them to get completed.
[EVALUATIONS](#)

STATUSES

Completing Your Application

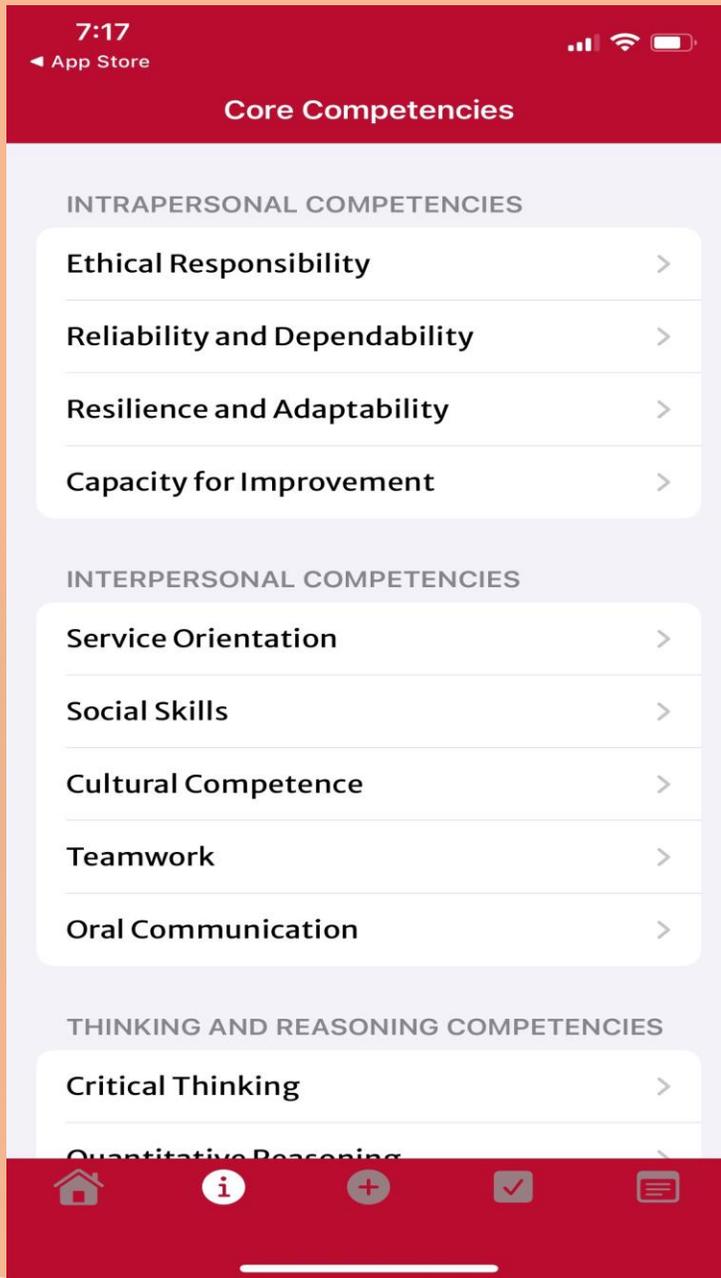
All official transcripts have been received and posted to your application.

Your 3 evaluations have been completed and submitted to CASAA.

Your application fee payment was submitted and marked as received.

You submitted your application and received an email confirming it was successfully submitted.

Your application Program Status is "Complete."



What Makes a Strong Essay?



- **Connect your experiences to AA**– Show growth and learning from clinical, volunteer, or personal experiences.
- **Demonstrate understanding of the profession** – Mention exposure to different AA/anesthesia settings
- **Highlight qualities that make you a strong AA candidate** – Problem-solving, empathy, adaptability, leadership.



Common Mistakes to Avoid ❌ Don'ts:

- **Too Much Resume Listing** – Focus on *why* your experiences matter, not just what you did.
- **Generic Language** – Your essay should feel personal and unique.
- **Last-Minute Writing** – Draft, revise, and get feedback from mentors or writing centers.



Cliché Openings

- ▶ **Cliché Openings** – Avoid "I've always wanted to help people."
- ▶ Take time to reflect on experiences throughout college.
- ▶ Journal, Pre-Professional Planner App, Video record yourself speaking about experiences – however you can reflect!



Extracurriculars & Clinical Experience

▶ Dos:

- **Shadow in Diverse Settings** – Schools want to see that you witnessed a variety of procedures
- **Gain Hands-On Experience** – While there is no separate experience for clinical hours, direct patient interaction is highly valued.
- **Develop Transferable Skills** – Communication, leadership, teamwork, and problem-solving matter just as much as technical knowledge.
- **Keep a Reflection Journal** – Track patient cases, interesting interactions, or lessons learned—this can help with interview prep and essay-writing.

✗ Don'ts:

- **Focusing Only on Hours** – Excessive hours don't matter if you can't articulate what you learned. Quality > Quantity.
- **Skipping Reflection** – Be prepared to discuss how your experiences reinforced your decision to pursue AA.
- **Underestimating Non-Clinical Experience** – Leadership roles, research, and community service all contribute to making you a well-rounded applicant.
- **Lack of Documentation** – Some programs require that you upload a shadowing form. For other experiences, keep a log with dates, locations, and supervisor names.

Experience Paragraphs

Understand Application Requirements:

- Recognize that applications undergo a holistic review, considering both traditional metrics (GPA, entrance exams) and non-traditional criteria (personal experiences, character).

Identify Relevant Experiences:

- Include activities such as community service, campus involvement with leadership roles, shadowing, field-specific experiences, employment outside the field, and research (if applicable).

Emphasize Competencies:

- Reflect on how your experiences have developed competencies such as cultural awareness, empathy, ethical responsibility, interpersonal skills, and resilience.

Highlight Leadership Roles:

- Demonstrate leadership, even without formal titles, by showcasing instances where you guided or influenced others.

Categorize Experience Types:

- Accurately classify each experience (e.g., volunteer work, healthcare experience, research) to reflect the nature of your involvement.



Letters of Recommendation

Building Key Relationships:

- **Academic Connections:** Engage with professors early; attend office hours, participate actively, and assist in research to foster meaningful interactions.
- **Professional Engagement:** Demonstrate professionalism and enthusiasm during shadowing or clinical experiences; show qualities like empathy and initiative.
- **Choose Wisely:** Select individuals familiar with your academic abilities and character—preferably faculty or supervisors from relevant experiences.
- **Avoid Personal References:** Refrain from asking family members or personal acquaintances; opt for professional or academic contacts.

Making the Request:

- **Ask In Person:** Schedule a meeting to discuss your request, explaining why you value their endorsement.
- **Provide Ample Time:** Approach potential recommenders well in advance—ideally before April of your application year—to ensure they have sufficient time.
- **Supply Necessary Materials:** Offer your resume, a draft of your personal statement, and clear submission guidelines to assist them in crafting a comprehensive letter.



Now What?

- ▶ Use UGA Resources to help prepare for an interview!
 - ▶ UGA Career Center can help with Interview Prep, Statement of Purpose review, and more.
 - ▶ PPAO Multiple Mock Interviews: do a mock interview with two staff in our office. Must have proof you have an MMI-format interview lined up!

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Questions?